



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCBul 10150

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20 Mar 03

COMBAT CENTER BULLETIN 10150

From: Commanding General
To: Distribution List

Subj: MARINE AIR GROUND TASK FORCE TRAINING COMMAND (MAGTFTC), MARINE CORPS AIR GROUND COMBAT CENTER (MCAGCC) FISCAL YEAR (FY) 2004 AND 2005 DATA CALL FOR PERSONNEL SUPPORT EQUIPMENT (PSE), WAREHOUSE MODERNIZATION (WM) AND COMMAND SUPPORT EQUIPMENT (CSE) REQUIREMENTS.

Ref: (a) CMC msg 141453Z Jan 03
(b) MCO P10150.1
(c) MCO 4450.10C

Encl: (1) Selected Garrison Property Program Descriptions
(2) Submission Exhibit Format for PSE
(3) Submission Exhibit Format for WM
(4) Submission Exhibit Format for CSE

1. Situation. Headquarters Marine Corps (HQMC) provides funding for selected garrison property programs based upon previous year requirements submission. These requirements are funded based upon the justification associated with the submission. In order to effectively compete for WM and CSE funding, requirements for these two programs must be fully justified and substantiated.

2. Mission. To develop the most complete and comprehensive list of PSE, CSE, and WM requirements for FY04/05 for submission to Headquarters Marine Corps (HQMC), Service Branch, Installations and Logistics Department, Headquarters Marine Corps (LFS) by 1 June 2003, thereby ensuring maximum readiness and supportability.

3. Execution. Per the reference, publish instructions for submission of selected garrison property (PSE, CSE, and WM) requirements for FY04/05 as required by reference (a). Descriptions of these programs are provided in enclosure (1). The Head, Logistics Division, along with Directors and Division Heads, Commanding Officers, Special Staff, and all Responsible Officers will comply with the instructions in the references, and develop MCAGCC's FY04/05 selected garrison property requirement submission. Requirements will be developed as follows:

a. Responsible officers in each organization will coordinate the submission of selected garrison property deficiencies and provide deficiency exhibits via their Commanding Officer, Director, Division Head, or Special Staff Officer in Charge (OIC). All activities shall make maximum use of PSE property to minimize requests for replacement of new equipment. Submissions of PSE requirements should be limited to those items of equipment essential to improve productivity or efficiency, to optimize use of space, and to enhance living or working conditions. Enhancements for appearance, décor, or status shall be made only in conjunction with essential requirements but shall not be submitted to satisfy the desire for the latest design or more expensive line of property.

b. Enclosures (2) thru (4) provide exhibit submission formats and preparation instructions. Electronic copies are also available and will be forwarded upon request.

c. All exhibits are due at Logistics Division by close of business 9 May 2003. Point of contact for assistance is Major Jay Parker, OIC, or Ms. Judy Beebe, Deputy of Consolidated Supply Support Branch, Logistics Division, Installation and Logistics Directorate.

4. Administration and Logistics. Distribution Statement A-1 directives issued by the Commanding General are distributed via e-mail. This Bulletin can be viewed at <http://www.29palms.usmc.mil/dirs/manpower/adj/index.asp>.

5. Commands and Signal

a. Signal. This Bulletin is effective the date signed.

b. Command. This Bulletin is applicable to the Marine Corps Total Force.


J. D. NICHOLS
Chief of Staff

DISTRIBUTION: A-1

GARRISON PROPERTY PROGRAM DESCRIPTIONS

1. Personnel Support Equipment (PSE) - PSE is furniture, furnishings, and equipment for existing Bachelor Enlisted Quarters (BEQ) and Bachelor Officers Quarters (BOQ), and furniture and furnishings in administrative offices, and messhalls.

a. BEQ/BOQ furniture and furnishings include - chairs, sofas, beds, wardrobes, chests, lamps, mirrors, rugs, shower curtains, and bedspreads.

b. Office furniture/furnishings include - desks, tables, credenzas, bookcases, filing cabinets, office safes, partitions, security cabinets, and chairs.

c. Equipment includes - washers, dryers, refrigerators, vacuum cleaners, floor polishers, buffers, ice making machines, copiers, and fax machines.

2. Warehouse Modernization (WM) - WM is used to upgrade local storage and warehousing equipment and operations.

a. Included in WM is automated material handling systems, storage aid systems (bin, shelving and pallet racks), and preservation, packaging, and packing systems.

b. Not included are wheeled motorized material handling equipment (MHE) such as forklifts, except for first time buys of narrow-aisle forklifts, used to maximize the utilization of storage space. Material handling equipment requirements must be validated thru the Southwest Regional Fleet Transportation prior to submission.

c. Requirements over 100K must be identified separately as Procurement, Marine Corps (PMC) funding, using same exhibit format.

3. Command Support Equipment (CSE) - CSE are items of garrison property with a value of \$5,000 to \$100,000. Command support equipment includes any equipment or furnishings meeting the dollar criteria stated above, that is not Garrison Mobile Equipment or MHE.

ENCLOSURE (1)

PERSONNEL SUPPORT EQUIPMENT (PSE) REQUIREMENTS

INSTALLATION: _____ POINT OF CONTACT: _____

FISCAL YEAR: _____ (FY04/05) DSN: _____

COMMAND/DIRECTORATE: _____

ITEM PRIORITY	UNIT/SECTION	DESCRIPTION	QUANTITY	COST PER QTY	TOTAL COST
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

REMARKS/JUSTIFICATIONS: (REFER TO MCO 10150.1 FOR APPROPRIATE USE OF PSE FUNDS)

ENCLOSURE (2)

INSTRUCTIONS FOR COMPLETING PSE EXHIBIT

1. The following step-by-step instructions are provided to assist you in completing the PSE exhibit.

a. Fiscal Year. This exhibit will be used for both FY04 and FY05. Fill in the FY for which this deficiency is being submitted.

b. Unit/Directorate. Name of unit/directorate.

c. Point of Contact. Name of person to contact at unit/directorate level.

d. Item Priority. Prioritize list of requirements based on actual need within your organization.

e. Unit/Section. Name of unit or section within a unit/directorate which will be the end user of this requirement.

f. Description. Basic nomenclature of item being requested.

g. Quantity. Self explanatory.

h. Cost per quantity. This is the unit cost of the item requested.

i. Total Cost. Sum of quantity times cost per quantity.

j. Remarks/Justification. Use this block to provide a detailed justification of your requirements. All PSE requirement exhibits will be prioritized for MAGTFTC based on justifications provided on the various exhibits.

WAREHOUSE MODERNIZATION PROGRAM REQUIREMENTS FROM \$100 UP TO BUT NOT
INCLUDING \$100,000 MCAGCC OPERATION & MAINTENANCE MARINE CORPS FUNDING

Fiscal Year: (04 or 05)

M67399
Marine Air Ground Task Force Training Command
Twentynine Palms, California 92278-8109

Command/Directorate:
POC:

ITEM#	PRIORITY	ITEM DESCRIPTION	NEW ITEM MODEL#	REPLACES PLANT OR MINOR PROP#	REPLACEMENT ITEM QTY	NEW PROCUREMENT UNIT PRICE	TOTAL
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SHIPPING CHARGE:
INSTALLATION CHARGE:

TOTAL: \$0.00

JUSTIFICATION:

REPLACEMENT ITEM:
CURRENT CONDITION CODE:
UNIT:
BUILDING:
POC:
PHONE:

ENCLOSURE (3)

INSTRUCTIONS FOR COMPLETING WM EXHIBIT

1. Recommend one exhibit be used for each system/item identified. Required in FY _____. This exhibit will be used for both FY04 and FY05, Fill in the FY for which this deficiency is being submitted.

a. Unit/Directorate. Name of unit/directorate.

b. Point of Contact. Name of person to contact at unit/directorate level.

2. Item Priority. Prioritize all of your organizations' WM requirements from 1 thru ?.

a. Item Description. Basic description of the system or item.

b. New Item Model Number. Model number of system/item requested if applicable

c. Replaces Plant or Minor Property Number. Item being replaced (if any).

d. Replacement Item Quantity Unit Price. Unit price of item being replaced, if applicable.

e. New Procurement Quantity Unit Price. Unit price of new item or system requested.

f. Shipping Charge. Projected/estimated shipping charges for the system/item if applicable.

g. Installation Charge. Projected/estimated charges for assembly and installation of the new item, if applicable.

h. Replacement Item. Name of item being replaced, if applicable.

i. Current Condition Code. Condition code of item being replaced, if applicable.

j. Unit. Battalion, Company, etc, where system/item will be put in use.

k. Building. Building number where system/item will be put in use.

l. POC. Unit POC where system/item will be put in use.

m. Phone. Phone number of Unit POC.

ENCLOSURE (3)

COMMAND SUPPORT EQUIPMENT REQUIREMENTS FROM \$100 UP TO BUT NOT INCLUDING
\$100,000 MCAGCC OPERATION & MAINTENANCE MARINE CORPS FUNDING

Fiscal Year: (04 or 05)

M67399
 Marine Air Ground Task Force Training Command
 Twentynine Palms, California 92278-8109

Unit/Directorate:
 POC:

ITEM#	PRIORITY	ITEM DESCRIPTION	NEW ITEM MODEL#	REPLACES PLANT OR MINOR PROP#	REPLACEMENT ITEM	NEW PROCUREMENT	QTY	UNIT	PRICE	TOTAL
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SHIPPING CHARGE:
 INSTALLATION CHARGE:

TOTAL: \$0.00

JUSTIFICATION:

REPLACEMENT ITEM:
 CURRENT CONDITION CODE:
 UNIT:
 BUILDING:
 POC:
 PHONE:

ENCLOSURE (4)

INSTRUCTIONS FOR COMPLETING CSE EXHIBIT

1. Recommend one exhibit be used for each item identified. Required in FY _____. This exhibit will be used for both FY04 and FY05. Fill in the FY for which this deficiency is being submitted.

a. Unit/Directorate. Name of unit/directorate.

b. Point of Contact. Name of person to contact at unit/directorate level

2. Item Priority. Prioritize all of your organizations' WM requirements from 1 thru ?.

a. Item Description. Basic description of the item.

b. New Item Model Number. Model number of item requested if applicable

c. Replaces Plant or Minor Property Number. Item being replaced (if any).

d. Replacement Item Quantity Unit Price. Unit price of item being replaced, if applicable.

e. New Procurement Quantity Unit Price. Unit price of new item or system requested.

f. Shipping Charge. Projected/estimated shipping charges for the item, if applicable.

g. Installation Charge. Projected/estimated charges for assembly and installation of the new item, if applicable.

h. Replacement Item. Name and serial number of item being replaced, if applicable.

i. Current Condition Code. Condition code of item being replaced, if applicable.

j. Unit. Battalion, Company, office, etc, where item will be put in use.

k. Building. Building number where item will be put in use.

l. POC. Unit POC where item will be put in use.

m. Phone. Phone number of Unit POC.